

**OFFICE OF THE DIRECTOR
PROJECT ODISHA CELL (Arch.), ODISHA
1st FLOOR SANSKRUTI BHAWAN,
BHUBANSWER-14, ODISHA**

TENDER DOCUMENTS

**For Supply of M.S Hollow Rectangle Pipe for
Project Odisha Cell(Archaeology),
Bhubaneswar-14 During the Year 2015-16**

**OFFICE OF THE DIRECTOR
PROJECT ODISHA CELL (Arch.), ODISHA
1st FLOOR SANSKRUTI BHAWAN, BHUBANSWER-14, ODISHA**

Bid ID No. 01/2015-16

No. 108

Dt.22.06.2015

TENDER CALL NOTICE


The Director on behalf of Governor of Odisha invite sealed tenders from the reputed manufacturers / authorized dealers / reputed Suppliers having valid registration under VAT Act for procurement of 'M.S Hollow Rectangular Pipe for Odisha State Archaeology, Project Odisha Cell, Bhubaneswar-14 as detailed below.

| Sl. No. | Description of Materials | Qty. | Estimated Cost put to Tender | EMD | Cost of Tender/ Quotation Paper Rs. | Period of delivery of Material |
|---------|--|--------------------------------|------------------------------|------------|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 1 | Supply of M.S Hollow Rectangular Pipe. | As detailed in Tender Schedule | Rs.8,46,216/- | Rs.8,500/- | Rs. 2,000/- + 5% VAT Non-refundable= Rs.2,050/- | Within 1year from the date of issue of supply order |

The above items are to be delivered as ex-kiln site.

1. Tender documents containing terms and conditions with detail specification of the M.S Hollow rectangular Pipe Materials can be obtained from the Office of the Superintendent (Archaeology), Project Odisha Cell, 1st Floor, Sanskruti Bhawan, Museum Complex, Kalpana Square, Bhubaneswar-14 during office hours on any working day from Dt. 24.06.2015 to Dt. 10.07.2015. on payment Rs.2000 + 5% VAT in cash or in shape of A/C Payee Demand Draft from any Nationalized Bank drawn in favour of 'Project Co-ordinator, Project Odisha Cell(Arch.)' Odisha, Payable at Bhubaneswar.
2. Sealed items wise Tender will be received in the office of the Superintendent (Archaeology), Project Odisha Cell, 1st Floor, Sanskruti Bhawan, Museum Complex, Kalpana Square, Bhubaneswar-14 up to 1.00 PM of Dt. 10.07.2015. and will be opened at 4.00 PM on Dt. 11.07.2015 in presence of the bidders of their Authorized representative in case the office happens to be closed on the last date of receipt and opening of the tender as mentioned above, the tender will be received and opened on next working date at the same venue as fixed.

3. All communication shall be made to The Director, Project Odisha Cell, 1st Floor, Sanskruti Bhawan, Museum Complex, Kalpana Square, Bhubaneswar-14.
4. The tender has to submit self attested copies of Agency Certificate/valid license copy, VAT clearances in form No. 612/CST Clearance Certificate, copy of PAN Card. The EMD is to be submitted in shape of Bank Draft of schedule Nationalized Bank draft pledged in favour of The Director, Project Odisha Cell, 1st Floor, Sanskruti Bhawan, Museum Complex, Kalpana Square, Bhubaneswar-14, failing which it shall be treated as invalid.
5. The undersigned reserves the right to accept or reject any or all tender in full or part without assigning any reason thereof.
6. Tender must be delivered in the tender box having identification No. POC(A)ST 01/2015-16.
7. For details, please visit to Culture Department official website. i.e www.odisha.culture.gov.in for details of tender document.


Project Co-ordinator,
Project Odiah Cell (Arch)
Bhubaneswar-14
Odisha

No. / Dt.

Issued in favour of

M/S _____

Director
Project Odisha Cell (Arch)
Bhubaneswar-14
Odisha

**OFFICE OF THE DIRECTOR
PROJECT ODISHA CELL, ODISHA
1st FLOOR, SANSKRUTI BHAWAN, BHUBANESWAR-14, ODISHA**

Detailed Tender Call Notice For

_____ Cost _____

Rs. _____ (Rupees _____
_____) only.

(NON- REFUNDABLE)

Project Coordinator
Project Odisha Cell (Arch)
Bhubaneswar-14
Odisha

TO BE SIGNED BY THE TENDERER

To,

Director,
Project Odisha Cell (Arch)
Bhubaneswar-14
Odisha.

Dear Sir,

1. Having examined the specification enclosed together with the conditions therein, we hereby offer our rate covered therein complete in all respects attached contract schedule of price.
2. We hereby under take to complete the supply within time specified in the schedule.
3. We hereby certify that we have gone through all general conditions we agree to abide by all them.
4. We hereby guarantee for the particulars entered in the schedule attached to the specification.

Encl.: Detailed Tender Document & Schedule.

Yours Faithfully

Signature :

Date :

Place :

**DETAIL TENDER CALL NOTICE (DTCN) / GENERAL TERMS AND
CONDITIONS FOR INVITATION OF TENDER FOR PROCUREMENT OF
M.S Hollow Rectangular Pipe MATERIALS DURING THE YEAR 2015-16**

Sealed tenders are invited from the reputed manufacturers / authorized dealers / reputed Suppliers having registration under VAT act for Procurement of **M.S Hollow Rectangular Pipe** for the Project Odisha Cell(Arch.), Bhubaneswar.

1. **COST OF TENDER DOCUMENT :**

- a. By hand Rs.2000 +5% VAT (Non-refundable) by cash or in shape of A/C payee Bank Draft from any Nationalized Bank drawn in favour of the Director, Project Odisha Cell, Bhubaneswar, Odisha during office hours on any working day at the office of The Director, Project Odisha Cell, Bhubaneswar, Odisha.

2. **Time Schedule :-**

Date for sale of tender document : From 24.06.2015 to 10.07.2015

Last date of submission of Tender Documents, : Up to 01.00 PM of Dt. 10.07.2015

Date of opening of tender document : on dt. 11.07.2015, At.: 04.00 PM

Last date for supply of M.S Hollow Rectangular Pipe : within 1year from date of issue of Supply Order.

Release of payment : After successful supply
of the concerned Materials

Signature with Seal of Supplier

Project Coordinator
Project Odisha Cell (Arch)
Bhubaneswar-14
Odisha

3. SPECIFICATION : The Materials supplied should be genuine & of specific make as mentions in the Tender Schedule and also as per the detailed Technical Specification. (Annexure-1).
4. SUBMISSION OF TENDER : The tender shall contain documents as per Annexure-II. The tender should be submitted in two sealed envelope one is (Technical Bid) & other is Price Bid, clearly super scribing there on 'TENDER FOR PROCUREMENT OF M.S Hollow Rectangular Pipe DURING THE YEAR 2015 DUE FOR OPENING ON Dt.: 11.07.2015 at 04.00 PM.
5. Conditional tender shall be rejected.
6. DELIVERY OF GOODS / CONSIGNEE: All the Materials shall be delivered in good condition as decided by The Director, Project Odisha Cell, 1st Floor, Sanskruti Bhawan, Museum Complex, Kalpana Square, Bhubaneswar-14.
7. PAYMENT TERMS & PERFORMANCE SECURITY: Payment to the successful Tenderer shall be made only after items are received in good condition as per conditions stipulated in the Tender documents along with required documents in support of Bills. PAYING AUTHORITY : The Director, Project Odisha Cell(A), 1st Floor, Sanskruti Bhawan, Museum Complex, Kalpana Square, Bhubaneswar-14 shall be the paying authority.
8. VALIDITY : The price quoted in the bid shall be valid for 365 days from the date of opening of the Bid / Tender.

Signature with Seal of Supplier

Project Coordinator
Project Odisha Cell (Arch)
Bhubaneswar-14
Odisha

9. ACCEPTANCE : The tenderer should sign on each page of bid document with seal as a token of acceptance of all terms & condition of the bid documents.
10. Price : a). The price quoted shall be inclusive of all required accessories, b). The rate / price quoted should be include Excise duty, Entry tax, sales Tax / Octroi or any other taxes as applicable and will also be inclusive, demonstration, insurance and any other incidental charges.
11. E.M.D – The firms participating the tender is required to submit earnest money (EMD)@1% of Bid value in shape of Bank Draft of a Nationalized Bank duly pledged in favour of the Director, Project Odisha Cell, 1st Floor, Sanskruti Bhawana, Museum Complex, Kalpana Square, Bhubaneswar-14 failing which the tender shall be summarily rejected. The EMD shall be returned to unsuccessful tenders at the earliest after expiry of the final Bid validity period and latest by the 30th day after

award of the contract. In the event of failure to execute the supply order or violation of terms and conditions, the EMD of successful bidder shall be forfeited.

12. **PURCHASER'S RIGHT** : The purchaser is having the right to accept / reject any or all tenders at any time without assigning any reason thereof.
13. **AWARD OF CONTRACT** : Supply order shall be placed with successful bidders. As a token of acceptance, the supplier shall return one copy of the supply order out of the two copies sent within a week of receipt of the supply order.
14. **FRAUD AND CORRUPT PRACTICE** : The tenderer should not adopt any corrupt and fraudulent practice to get the tender in his favour. Any efforts by the Bidder or his agent to influence the purchaser may result in the rejection of his bid and forfeiture of Bid security (EMD).

Signature with Seal of Supplier

Project Coordinator
Project Odisha Cell (Arch)
Bhubaneswar-14
Odisha

15. **BID LANGUAGE & CURRENCIES** :All information in the offer & all correspondences & documents. Printed, literatures furnished by the bidder should be written in English. The quoted price shall be Indian Rupees only.
16. **PENALTY** :
 - A. The firm is required to deliver the materials within the period specified in the supply order. If supply is not completed within the stipulated delivery period, the firm shall be liable to pay a penalty of 1% (one percent) per week of the value of the accepted Bid as the 'liquidated damage' till the equipments remaining undelivered after the due date subjected to a maximum penalty of 10%. The amount shall be deducted from their bill.
 - B. The delivery will not be considered complete until the supplier shall have removed all rejected / damaged materials and shall have the approved materials attached or placed in position as may be pointed out.
 - C. The materials shall remain at the risk of the supplier till the date for final acceptance by the competent authority.
17. **INSURANCE** : The Insurance of materials covered under this specification should be done at the supplier's own risk. The responsibility of delivery of materials at destination in good condition rests with the supplier. Any claim with the Insurance company or Railway authorities arising due to loss or damage in transit has to be settled by the supplier. The firm shall undertake free replacement of materials damaged or lost on transit which will be reported to the supplier within 15 (fifteen) days of receipt of materials.
18. **SETTLEMENT OF DISPUTE**: The purchaser and the supplier shall make every to resolve amicably any disagreement or dispute arising between them in connection

with the contract. However, if the parties failed to resolve such a dispute of difference amicably, and law suit if any arising out of this contract are subject to the jurisdiction of High Court of Odisha only.

19. **PRODUCTION FACILITY & AFTER SALES SERVICE FACILITY** :The tenderer should have comprehensive production facility, after sales service facility etc, to ensure smooth after sales service.
20. **QUALIFIED AND TRAINED CUSTOMER SUPPORT STAFF**: The tenderer should possess qualified and trained customer support staff with ample experience in the required filed, they should impart necessary training to our personal for operation of equipment supplied.

Signature with Seal of Supplier

Project Coordinator
Project Odisha Cell (Arch)
Bhubaneswar-14
Odisha

21. The Tenderer shall not raise any claim in any manner after Bill amounts are cleared against the purchase order.
22. **CATALOGUES AND LEAFLETS** : The tenderer shall submit detail specification, make as per the tender schedule along with tender document.
23. The approved tenderer shall furnish the operation manual along with the machine / materials.
24. **AGRMMENT** : The accepted tenderer shall have to sign an agreement with the department in the appropriate from (ANNEXURE –III).
25. **SUBLET** : The tenderer / supplier shall not sublet whole or part supply without written consent of the Department.
26. In case of any dispute between the Tenders and the Director, Project Odisha Cell, 1st Floor, Sanskruti Bhawan, Museum Complex, Kalpana Square, Bhubaneswar-14 regarding interpretation of Tender Document conditions. The decision of the Director, Project Odisha Cell, 1st Floor, Sanskruti Bhawan, Museum Complex, Kalpana Square, Bhubaneswar-14 be final and binding.
27. The intending bidders are requested to produced documents viz. original copy of TIN, copy of VAT clearance Certificate and other relevant and original documents as may be required for verification purpose at the time of Opening Tender.

28. Rates may be quoted for individual items in the Tender for placing order items wise, if necessary. The Authority reserves the right to purchase whole or part of the items as required. The Authority shall not be bound to accept the lowest or any other Tender.

Signature with Seal of Supplier

Project Coordinator
Project Odisha Cell (Arch)
Bhubaneswar-14
Odisha

29. For any other information regarding specification, clarification & Meaning of any clause before submission of the tender, the Firm is at liberty to ask for clarification from the Director, Project Odish Cell, 1st Floor, Sanskruti Bhawan, Museum Complex, Kalpana Square, Bhubaneswar-14.
30. No tender will be entertained if submitted in any other / format except the Approved Tender Schedule.
31. Canvassing whether directly or indirectly in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
32. All the above terms & conditions shall be part of the Agreement.

Total 32 (thirty three) items only.

TO BE SIGNED BY THE TENDERER

1. Name of the Firm

Signature

Date

Place

**Project Coordinator
Project Odisha Cell(Arch)
Bhubaneswar**

Submitted for kind Approval

Approved

ANNEXURE –I
DETAILED TECHNICAL SPECIFICATION

Supply of M.S Hollow Rectangle & Square Pipe with all cost and taxes etc.

All complete as directed

| Sl. No. | Description & Specification | Unit |
|---------|--|--------------------------------|
| 1. | Supply Of M.S Hollow Rectangle Pipe. Size:200mm x 100mm x 5mm thick etc. all complete as directed. | Each Qntl Total : Two Item. |
| 2. | Supply Of M.S Hollow Rectangle Pipe. Size:100mm x 50mm x 3mm thick etc. all complete as directed. | |

Above items are to be delivered at ex-kiln site

Approved

Project Coordinator
Project Odisha Cell (Arch)
Bhubaneswar

ANNEXURE –II
DOCUMENTS TO BE SUBMITTED WITH THE TENDER

1. Money receipt towards Cost of Tender paper in case of Tenderer who purchases the Tender paper from office.
2. Tender document duly signed in each page with seal as a token of acceptance of all terms & conditions of tender documents.
3. Detail Specification along with leaflet & literature of Machineries & materials.
4. Required EMD in proper form.
5. VAT / CST registration & clearance certificate.
6. Copy of PAN, TIN Certificate.

Signature of the tenderer

Approved

Project Coordinator
Project Odisha Cell (Arch)
Bhubaneswar

Erasing.....

Overwriting....

Insertation.....

TENDER SCHEDULE

NAME OF THE WORK: Procurement of **M.S Hollow Rectangular Pipe** for the P.O.C(Arch.) under the Control of Project Coordinantor, Project Odisha Cell(Arch.) ,Odisha, Bhubaneswar-14.

| Sl. No | Description of Materials | Qty | Unit | Rate in Rupees(in figure). | Rate in Rupees(in Words). | Amount in Rupees |
|---------------|---|----------------|-------------|-----------------------------------|----------------------------------|-------------------------|
| 1. | Supply Of M.S Hollow Rectangle Pipe. Size:200mm x 100mm x 5mm thick etc. all complete as directed. | 87 Qntl | Qntl | | | |
| 2. | Supply Of M.S Hollow Rectangle Pipe. Size:100mm x 50mm x 3mm thick etc. all complete as directed. | 51Qntl | Qntl | | | |

ANNEXURE-III**AGREEMENT FOR SUPPLY OF/MATERIALS DURING THE YEAR 2015-16**

This Agreement made this.....Day of.....2015 between
 Having office at the state of

 (herein after called the 'Supplier' which expression shall, unless excluded in the subject or, context, include the heirs, Successors, legal representatives, and permitted assigns) of the one part.

&

The Governor of Odisha of Odisha (herein after called the 'Governor' which expression shall, unless excluded in the subject or context, include the heirs, successors, legal representatives, and permitted assigns) of the other part.

NOW THESE PRESENT WITNESSES AND IT IS HEREBY AGREED AS FOLLOWS:

1. That the time shall be essence of the contract and the supplier shall supply the goods in the schedule completely so as to make delivery.....(Place) on or, before the date.....failure to do which will entitle the Governor to rescind the contract immediately.
2. That the good shall be of the specifications and price mentioned against each. Any variation on inspection will entitle the Governor to refuse the consignments either in whole or, in part, as the case may be, the whole, if the part tenders it useless.
3. That the goods be inspected at.....(Place) in the presence of the officers of both parties duly authorized in that behalf on a day fixed in a notice by either of the parties, provided such day is not postponed for more than a period of two months after the date given in the notice. Default by the Supplier shall disentile him to raise any objection subsequently to the result of inspection made by the Governor in his absence and claim any compensation on that account.
4. The Supply of Materials shall be deemed to be complete only after final approval of the officer duly Authorised of inspection whose decision shall be final and in case of Machineries, which would successful test of working.
5. This shall be read with terms & conditions outlined in the Detail Tender Call Notice (DTCN), which is a part of this Agreement.

SCHEDULE OF MATERIALS

| Name of Materials | Specification with number & make | Price agreed |
|-------------------|-------------------------------------|--------------|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

IN WITNESS WHERE OF the parties here to have signed this deed this day
of.....mentioned against the
Signature of each in the presence of.....

WITNESS

Supplier

The above Tender is hereby accepted by me on behalf of governor of Odiha
 Dated the.....day of.....20.....

Director
Project Odisha Cell(Arch.)
Bhubaneswar

Erasing.....

Overwriting....

Insertation.....

TENDER SCHEDULE

NAME OF THE WORK: Procurement of **M.S Hollow Rectangular Pipe** for the P.O.C(Arch.) under the Control of Project Coordinator, Project Odisha Cell(Arch.) ,Odisha, Bhubaneswar-14.

| Sl. No | Description of Materials | Qty | Unit | Rate in Rupees (in figure) | Rate in Rupees (in Words) | Amount in Rupees |
|--------|---|---------|------|-----------------------------|----------------------------|------------------|
| 1. | Supply Of M.S Hollow Rectangle Pipe. Size:200mm x 100mm x 5mm thick etc. all complete as directed. | 87 Qntl | Qntl | | | |
| 2. | Supply Of M.S Hollow Rectangle Pipe. Size:100mm x 50mm x 3mm thick etc. all complete as directed. | 51Qntl | Qntl | | | |

Signature of the Tenderer
(With Address).

