

**GOVERNMENT OF ODISHA
ODISHA LANGUAGE, LITERATURE & CULTURE DEPARTMENT**

RESOLUTION

No. RRRLF - 04/2018 - 7231 / OLLC, Bhubaneswar, the dated 30.10.2018

Sub: Guidelines for Selection of Books under the Matching Scheme of Raja Rammohun Roy Library Foundation.

In supersession of this Department Resolution No- 2864/TC, Dated- 10/05/2017, the State Government after careful consideration and thorough discussion with the State Library Committee do hereby revise the guidelines for selection of books under the Matching Scheme of Raja Rammohan Roy Library Foundation (RRRLF) as specified below to make the book selection more fair, transparent and fruitful :-

Criteria for Submission of Books :

1. The publishers should submit the books on the following subjects and furnish the bibliographical description of the books subject-wise in the prescribed proforma:
 - a) Art & Literature
 - b) Social Science, History & Others
 - c) Philosophy & Religion
 - d) General & Reference Books
 - e) Popular Science
 - f) Children's Literature including Literature for Neo-Literates.

2. The books published during the last three calendar years including the year of selection will be taken into consideration for selection. However, the books already selected during the preceding three years should not be selected again.
3. The publishers should not publish their books for RRRLF selection only. Rather, they should have sold at least 30 % of their submitted books in the market before submission of the books for RRRLF selection. The applying publishers should furnish a declaration to this effect while submitting books for selection.
4. The publishers should submit another declaration to the effect that they have already paid the royalty of the submitted books to the authors. In case, any author of the submitted books lodges complaint against the publisher of not having paid the royalty, the concerned books may be debarred from selection.
5. The Awardees of Central Sahitya Academy and Odisha Sahitya Akademi are required to submit photocopy of such award along with the books.
6. It is mandatory for every Publisher to submit their PAN and Bank Account Details for online payment. In case, any of the PAN is found to be same with that of others, all the concerned Publishers having the same PAN shall be debarred from selection.
7. Each publisher is entitled to submit maximum 25 books for both the General and Children category. However, a publisher can submit 05 (five) books on “Children Category” apart from submitting 20 books on General Category.

Criteria for Selection of Books :

8. **Books in Odia language will be selected as much as possible.** However, in the interest of national integration, the books in Hindi, English and other regional languages may be selected. On the same consideration, translations of Award Winning Books of other regional languages being published by the National Book Trust (NBT) under “Adan Pradan Series” may also be selected.
9. Some percentage of books will be selected from the **publications of government and semi-government organizations**, viz. Publications Division, Central Sahitya Academy, National Book Trust, NCERT, State Sahitya/Grantha Akademies, etc.
10. Since rural public libraries are required to cater to the needs of neo-literates and people with limited education, some books should also be selected for these rural public.

11. Books should be selected physically and the selected books should be retained as “Specimen Copy” for price verification.
12. Books will be selected under the two broad categories, viz. (a) **General** and (b) **Children**. While selecting books, **emphasis** should be given **on the recent publications and children literature**.
13. **Maximum 20 books of a publisher** shall be selected.
14. **More than one book of an Author/ Writer shall not be selected.**
15. Books written, edited, compiled, translated or published by the Members of the State Library Committee and Book Selection Committee will not be selected during their tenure.
16. **Only the price printed in the book will be accepted** as correct price and will remain valid for one year from the date of submission of the sample copy. Books without printed price and whose prices have been altered by pasting slip or rubber stamp shall not be selected.
17. The sample copies of both selected and unselected books will not be returned to the publishers. However, sample copies of the unselected books will be distributed free of cost to the suitable public libraries afterwards.
18. While selecting books, preference should be given to the books having ISBN (International Standard Book Number).
19. Ordinarily, **the books exceeding price Rs.1,000/- may not be selected.**
20. The books awarded by the Central Sahitya Academy and Odisha Sahitya Akademi will be selected without referring to the Book Selection Committee, if not selected in the previous years. Besides, another one book of the above Awardees may be selected by the Committee, if found worthy of selection.
21. The following categories of books or authors who have achieved national recognition or prestigious awards and their works have been published after rigorous qualitative scrutiny shall be included in the select list of books.
 - (i) Books in Odia, Hindi or English which have been awarded by the Central Sahitya Academy or Odisha Sahitya Akademi.
 - (ii) The original Odia works translated into Hindi or English by the Central Sahitya Academy Awardees.

(iii) The original Hindi and English works translated into Odia by the Central Sahitya Academy Awardees.

(iv) Award Winning Books published by the State Government and Akademis under the State Culture Department.

22. The following categories of books should also be considered for selection:

(i) Books published under the Odisha Granthayana (Book Promotion) Rules, 1995.

(ii) Books on Odishan Culture published by the Central Sahitya Academy, National Lalit Kala Academy, National Sangeet Natak Academy, National Book Trust and Publications Division

(iii) Subject to overall qualitative excellence, books published by the Registered Cooperative Societies of Writers and books published by the authors themselves may be given special consideration.

23. The books of following categories shall not be selected :

(i) Books containing provocative references that may create political, communal or social tension.

(ii) Foreign Publications, Text Books, Guide Books, Acts, Rules and Regulations and such other books.

(iii) Books of propaganda either unduly extolling or denigrating any religion, caste, tribe, political party or individual.

(iv) Souvenirs, Annual Reports, Brochures, Pamphlets, etc. presented in the form of books.

(v) Books not specifying sale price or the name of Author/ Editor or the Year of Publication.

(vi) Books submitted after the specified last date as per the advertisement.

(vii) Books whose price appears to have been altered by stamping, pasting slips, overwriting or tampered with any other manner.

Apportionment of the Fund :

24. **25 %** of the allotted fund shall be utilized for selection of books published by the **Government and Semi-Government organizations** viz. Publications Division, Sahitya Akademi, NBT, NCERT, Government Undertakings, State Akademies, etc. In case of non-availability of the required books under this category, the balance left out

provision under this category shall be utilized for purchase of Non-Government Publications.

25. **10 %** of the rest allocation earmarked for Non-Government Publications shall be utilized for purchase of books in **Hindi, English and other regional languages**. For this, advertisement should be made in one leading English Newspaper in addition to the advertisement in two leading Odia dailies.
26. The **rest allocation** shall be utilized for purchase of books of **Non-Government Publishers** in accordance with the following apportionment for different categories of books. Due care should be taken for selection of the qualitative and value based books as far as practicable taking into account the following apportionment made by the RRRLF:
- (i) Art & Literature – 20 % of the Allocation.
 - (ii) Social Science, History and Others – 15 % of the Allocation.
 - (i) Philosophy & Religion – 05 % of the Allocation.
 - (ii) General & Reference Books – 20 % of the Allocation.
 - (iii) Popular Science – 20 % of the Allocation.
 - (iv) Children's Literature & Literature for Neo-Literates – 20 % of the Allocation.

Supply of Books :

27. The publishers of the selected books will supply 300 (three hundred) copies of the selected books at a time within 30 (thirty) days of issue of the supply order and in no case, extension of time will be allowed.

Technical Parameters :

28. The following technical specifications shall be ensured during selection of the books :
- (i) Weightage shall be given to board/ rexin binding and the books printed on papers above 60 GSM @ 10 % per 10 GSM, e.g. 10 % weightage for 70 GSM, 20 % weightage for 80 GSM and so on.
 - (ii) The price of the selected books shall be fixed in the following manner taking into consideration quality of the paper, printing, colour and binding :
 - a) 1/8 Demy size of 60 GSM paper – 60 paise per page.
 - b) 1/8 Double Crown Royal size of 60 GSM paper – 90 paise per page.
 - c) Bi-Colour, Tri-Colour and Multi-Colour – 10 %, 20 % and 30 % respectively to be added on the above price fixed per page.

d) Hard Board Binding – Rs. 12/- per book.

(iii) If price of any selected book exceeds the above parameters, price of these books would be re-fixed by the Representative of the Director, Printing, Stationery & Publication.

Discount :

29. As per prescribed norm of the RRRLF, **30% discount** will have to be given by the publishers for all categories of books as they would supply **300 copies** of the selected books. However, surrogate publishers giving abnormal rate of discount shall be discouraged.

No. of Recipient Libraries :

30. The number of recipient libraries is 600 (Urban-300 and Rural-300 copies) as decided by the State Library Committee in its meeting held on 23rd June, 2018. Accordingly, selected books will be distributed to the 300 libraries each in Urban and 300 Rural areas.

Order: Ordered that the Resolution be published in the next issue of *Odisha Gazette* for general information.

By order of Governor

Sd/- Shri Manoranjan Panigrahy

Principal Secretary to Govt.